Registering new participants-ELTSH ECF Programme, April 2025



Register on DfE service Induction Tutors should register each new mentor or ECT on https://manage-training-for-early-career-teachers.education.gov.uk/users/sign_in. Please ensure that email addresses are accurate and professional school addresses.

Register with AB

 Induction Tutors should register each new ECT with ELTSH Appropriate Body Services on ECT Manager: https://eastlondontsh.ectmanager.com/Login.aspx. For information on service charges and support see here.8

Access to UCL Extend UCL will send the new participant log-in details for their account within a week of your registration on the DfE service. ECTs in Year 1 of induction will start Module 4. ECTS in Year 2 of induction will start Module 9. (ECTs will complete missed modules at the end.)

Access to local clusters

 ELTSH will inform the Induction Tutor and ECT/ Mentor which local cluster they will join and will share the calendar of events. The key contact details of local cluster leads and/or facilitators will be shared. We will share links to welcome activities.

Welcom e • The new participant/s should engage with the welcome Conference materials on UCL Extend.

Induction Tutor prepare

- The Induction Tutor should check that the participant has everything they need to engage positively, including ensuring the mentor-ECT meetings are scheduled and timetables are appropriate. Guidance here. All Session schedules are here.
- Induction Tutors are invited to attend an optional <u>drop-in session</u>.

Additional guidance on registrations:

*DfE Service: For information on ELTSH ECF programme see https://www.eastlondontsh.org/early-career-teachers/ecf-programme/
On the DfE service, choose the DfE Funded route. UCL is the Lead Provider. East London TSH are the Delivery Partner. We work with five local partners to offer phase and subject-based local clusters.

For guidance on registration email $\underline{ecf@eastlondontsh.org}$ or phone 02077917218

& AB Services registration: Guidance on how to register an ECT is here.
To register an administrator to enter the data see here.
For support email ab@eastlondontsh.org or phone 02077917202